



## **Forward Decisions List**

The Forward Decision List outlines the Cabinet's upcoming decisions over the next few months. It specifies which decisions are considered significant and indicates those that may lead to portions of the meeting being conducted in private. In addition, the list highlights the responsible Lead Officer and Portfolio Holder.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Decision List should be forwarded to Democratic Services: [Democratic.Services@West-Norfolk.gov.uk](mailto:Democratic.Services@West-Norfolk.gov.uk)

## **What is a Key Decision?**

*Key decisions are defined as an executive decision which is likely:*

- (a) To result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or (significant relates to £500,000 or more)*
- (b) To be significant in terms of its effect on communities living or working in the area comprising two or more wards and electoral divisions in the Council's areas. (significant relates to one third of the population in a ward).*

*The key decision and non-key decision process is only for decisions made by the Executive, i.e. not those made at Planning, Council, Licensing etc. When assessing whether or not a decision is a key decision the decision maker must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved will generally be considered to be a key decision.*

## **Why might a decision be made in private?**

Members of the public may be excluded from a meeting or information if the nature of the business to be discussed is likely to involve the disclosure of exempt information such as details that could identify an individual or pertain to the financial or commercial interests of a person or organisation. Such information should only be made exempt, if it is in the public interest to do so under Schedule 12A of the Local Government Act 1972.



### **Cabinet Members:**

Councillor Alistair Beales: Leader  
Councillor Simon Ring: Deputy Leader and Portfolio Holder for Business  
Councillor Jim Moriarty: Portfolio Holder for Planning and Licensing  
Councillor Sandra Squire: Portfolio Holder for Environmental and Coastal  
Councillor Michale de Whalley: Portfolio Holder for Climate Change and Biodiversity  
Councillor Chris Morely: Portfolio Holder for Finance  
Councillor Jo Rust: Portfolio Holder for People and Communities  
Councillor Sue Lintern: Portfolio Holder for Culture and Events

Cabinet Members can be contacted directly and their contact details can be found via our website: [Committee details - Cabinet](#)

### **Senior Management**

Kate Blakemore: Chief Executive  
Michelle Drewery: Deputy Chief Executive and Section 151 Officer  
Mark Parkinson: Chief Operating Officer  
Emma Hodds: Chief of Staff and Monitoring Officer  
Siobhan Cleeve: Interim Assistant Director Leisure and Culture  
Stuart Ashworth: Assistant Director Environment and Planning  
Jason Birch: Assistant Director Property & Projects  
Martin Chisholm: Assistant Director Operations & Commercial  
Duncan Hall: Assistant Director Regeneration, Housing & Place  
Carl Holland: Assistant Director for Finance and Deputy Section 151 Officer  
Honor Howell: Assistant Director Transformation and Change  
Paul Lowes: Assistant Director Corporate Services  
Mark Whitmore: Assistant Director, Health, Wellbeing and Public Protection

Members of the Senior Management team can be contacted directly via [esteam@west-norfolk.gov.uk](mailto:esteam@west-norfolk.gov.uk)



<b>APRIL 2026</b>						
<b>Date of meeting</b>	<b>Report title</b>	<b>Key or Non-Key Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member/Portfolio</b>	<b>Lead Officer</b>	<b>Open or Exempt</b>
23 April 2026	South Lynn Community Centre	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property & Projects	Open
23 April 2026	Railway Road Extended Air Quality Management Area Revocation	Non	Cabinet	Cabinet Member for Climate Change and Biodiversity	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
23 April 2026	Custom House Refurbishment	Non	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
23 April 2026	Changes to Local Plan Task Group Terms of Reference	Non	Cabinet	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open



23 April 2026	Quarter 3 Budget Monitoring	Non	Cabinet	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
23 April 2026	High Street Rental Auctions	Non	Cabinet	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
23 April 2026	Climate Change Policy and Strategy Review	Key	Cabinet	Cabinet Member for Climate Change and Biodiversity	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
23 April 2026	Changes to the existing Corporate Enforcement Policy and Financial Penalties Policy as a Result of the Renters Rights Act 2025	Non	Cabinet	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
14 May 2026	Audit Committee Annual Report from the Chair	Non	Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open



<b>JUNE 2026</b>						
<b>Date of meeting</b>	<b>Report title</b>	<b>Key or Non-Key Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member/Portfolio</b>	<b>Lead Officer</b>	<b>Open or Exempt</b>
25 June 2026	Health and Safety Policy and Statement of Intent	Non	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
09 June 2026	Hunstanton Masterplan and Parking Strategy	Non	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open
09 June 2026	King's Lynn Masterplan and Parking Strategy	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	
09 June 2026	King's Lynn and West Norfolk new Local Plan - Governance arrangements for the plan-making process	Key	Cabinet	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
<b>JULY 2026</b>						



Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
14 July 2026	Local Plan Scoping Consultation Documents	Key	Cabinet	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
29 July 2026	Lynnsport Proposals	Key	Council	Deputy Leader and Cabinet Member for Business	Assistant Director, Transformation and Change (Honor Howell)	Open

## SEPTEMBER 2026

Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
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## OCTOBER 2026

Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
29 October 2026	King's Lynn Masterplan and Parking Strategy	Key	Council	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open
29 October 2026	Hunstanton	Key	Council	Deputy Leader and Cabinet	Assistant Director,	Open



	Masterplan and Parking Strategy			Member for Business	Regeneration, Housing & Place (Duncan Hall)	
<b>TO BE SCHEDULED</b>						
<b>Date of meeting</b>	<b>Report title</b>	<b>Key or Non-Key Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member/Portfolio</b>	<b>Lead Officer</b>	<b>Open or Exempt</b>
	Overnight Campervan Parking in Hunstanton	Non	Cabinet	Leader of the Council	Assistant Director, Operations & Commercial (Martin Chisholm)	Open
	Empty Homes Strategy Review	Key	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
	King's Lynn Town Football Club	Non	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property & Projects	Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
	Housing Assurance Strategy	Non	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark	Open



					Whitmore)	
	Domestic Abuse Tenants/Residents Policy and Domestic Abuse Intersectionality Policy	Non	Council	Cabinet Member for People and Communities	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open
	IT Hardware Refresh	Key	Cabinet	Cabinet Member for Finance	Assistant Director, Corporate Services (Paul Lowes)	Fully exempt
	Local Government Reorganisation Consultation Response	Key	Council	Leader of the Council	Chief Executive (Kate Blakemore)	Open
	Heacham Beach Huts	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property & Projects	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)